

## HEP STEWARDSHIP PROPOSALS--RATING CRITERIA

Instructions: Please rate all items below, considering how the proposal addresses the key aspects noted for each. Please use as much space as needed for comments. If working on a printout, feel free to append additional pages.

**Project Title:**

**Applicant's Name and Organization:**

**Joint Habitat Restoration Project (Y/N):**

**Review Committee Member:**

**Potential conflict of interest of applicant with HEP (Y/N):**

**Potential conflict of interest of applicant with reviewer (Y/N):**

EVALUATION (Please circle one or enter value in Rating cell)	Rating	For HEP use		Maximum points
		Points	Weight	
<b>1. GOALS &amp; RATIONALE OF THE PROJECT</b> Does the proposal clearly define the goals for the project? Are goals realistic and relevant to HEP? Does the proposal make the case of why the project is needed? 1 Inadequate 2 Modest 3 Adequate 4 Excellent Comments:		0	2	8
<b>2. WORKPLAN: COURSE OF ACTION</b> Is the workplan well thought out, described in enough detail, and feasible? Does the proposal identify specific actions (including a delivery method and dealing with permitting and other issues) that lead to the completion of the project and to achieving the goals? 1 Inadequate 2 Modest 3 Adequate 4 Excellent Comments:		0	4	16
<b>3. WORKPLAN: CONTENT &amp; PARTICIPANTS</b> Does the workplan address one of the priority topics? Does it target a specific and suitable audience? Will the project communicate a specific and appropriate message? 1 Inadequate 2 Modest 3 Adequate 4 Excellent Comments:		0	2	8
<b>4. AREA OF INFLUENCE &amp; DISSEMINATION</b> Does the project have bi-state impact? If not, does it outline a plan to share materials or otherwise extend its influence beyond its location? 1 No 2 Plan to extend influence 3 Bi-state impact Comments:		0	2	6
<b>5. PROJECT RESULTS</b> Does the proposal clearly state the expected results? Are these realistic and relevant to HEP? 1 Inadequate 2 Modest 3 Adequate 4 Excellent Comments:		0	3	12
<b>6. EVALUATION PLAN</b> Please rate the proposed evaluation plan to assess the success of the project. 1 Inadequate 2 Modest 3 Adequate 4 Excellent Comments:		0	2	8
<b>7. CONTINUITY</b> Is this project connected to, and likely to significantly benefit, future projects by the applicant? 1 No 2 Somewhat 3 Yes Comments:		0	4	12
<b>8. PROFESSIONAL MERIT</b> Please characterize the organization's and project team's qualifications to carry out the project. 1 Inadequate 2 Modest 3 Adequate 4 Excellent Comments:		0	2	8

<b>9. SCHEDULE</b>							
Is the schedule realistic and likely to be met? Is the project expected to be completed by August 30 2010? Please characterize the proposed schedule as:							
1 Inadequate 2 Poor 3 Adequate 4 Excellent							
Comments:					0	2	8
<b>10. BUDGET</b>							
Is the budget clearly presented and appropriate for the project? Does project completion require matching funds or contributions? Have these been secured? Please rate the proposed budget.							
1 Inadequate 2 Poor 3 Adequate 4 Excellent							
Comments:					0	4	16
<b>OTHER COMMENTS:</b>							
<b>TOTAL</b>					<b>0</b>		<b>102</b>