



**New York-New Jersey Harbor Estuary Program  
Management Committee Meeting Minutes of January 25, 2002  
Location: Hudson River Foundation Offices**

(Draft February 1, 2002)

The Management Committee meeting was convened at 10:00 at the Hudson River Foundation Offices. Bob Nyman chaired the meeting.

Mr. Nyman handed out and briefly discussed the draft Implementation Review document that was being prepared for EPA HQ. The document follows a guidance document format and discusses such items as what the program has accomplished, what it is planning to do in the future, and how well various aspects of it are working. Input has been received from many HEP participants, but additional input is needed. He requested comments by January 30, 2002.

Mr. Nyman then handed out the Annual Work Plan Budget Process. He noted that work groups and advisory committees are to provide input to the program office and the office will then organize the information for Management Committee consideration. Additional input is requested by February 15, 2002.

Laura Bartovics then reviewed the status of the minigrant effort. Ms. Bartovics said there was a meeting of the review team scheduled for February 14<sup>th</sup> and a list of recommendations would be made available to the Management Committee shortly after that. She said that the response to the Request for Proposals was great and that they would be requesting an increase in the budget for the overall minigrant program next year.

The remainder of the meeting was then spent reviewing the January 18, 2002 version of the Targets and Goals document. Bill Matuszeski facilitated the session. Mr. Matuszeski said more guidance was still need on the level of detail that should be in the document. Gene Flatow said that there needs to be an emphasis on monitoring and research.

The "What remains to be done" sections will be beefed up. All other recommendations for modification of the document were recorded by Mr. Matuszeski or annotated on the current draft version.

There were several issues in the Habitat section that needed clarification from the Habitat Work

group. Bob Nyman will try to set up a conference call with Marc Matsil and Mr. Matuszeski to get the clarifications.

By the end of the meeting, the Management Committee had reviewed the first two sections of the document - Swimming and Fishing, and Habitat and Ecological Health. The group will strive to complete the review at the next meeting on March 4<sup>th</sup>.

The meeting concluded at 3:00.