



New York - New Jersey
Harbor Estuary Program

**New York-New Jersey Harbor Estuary Program
Management Committee Conference Call Minutes of April 5, 2004
(Draft April 13, 2004)**

A HEP Management Committee Conference call was held on April 5, 2004 from 11:00 – 1:00. The call was chaired by Bob Nyman. The purpose of the call was to review FY 04 funding requests and to develop a draft balanced budget that could be recommended to the Policy Committee.

Participants on the call included: Bob Nyman, (EPA), Boris Roukovits (IEC), Fred Anders (NYSDOS), Nancy Welsh (NYSDOS), Veronica Crow (NJHDG), Joe Monaco (Port Authority), Stephane Gibbons (NYCDEP), Mark Klein (NYCDEP), Larry Baier (NJDEP), Kerry Kirk-Pflugh (NJDEP), Barbara Hurst (NJDEP), Charlie DeQuilfelt (NYSDEC), Jeff Myers (NYSDEC).

The table of requests was reviewed and discussed. Items in the table for which no proposals were submitted do not have funding requests next to them. It was noted that funding was being sought elsewhere for the TOPS analytical cost request, and it was agreed that that request could be removed from the HEP list. Funding is not being requested for the NEIWPC position as previously allocated funds are to be used, and the position is now being advertised as a part-time position.

It was clarified that the nutrient modeling request was for work beyond what is currently funded and planned. A request was made as to whether or not the Nutrient Work Group could provide more detail than what was in the one page write-up. After the call, it was determined that it will take some time to develop the details, as some of those details will depend on the outcome of currently funded work.

Larry Baier said that some of the information that the public access proposal was seeking to compile may already be available from NJDEP or other sources. The MC agreed that any cost savings from information being provided to the grantee should be put towards the production of a paper mapping product for the project.

Bob Nyman noted that a 50% non-federal match (\$510,000) would be required on the entire \$510,000 of CWA Section 320 funds. In the past, CARP funds had been used to cover this, but most of those funds have been expended and other sources of match need to be identified.

It was noted that \$30,000 allocated in FY 01 for two projects had not been expended. These projects, a habitat workshop and a TIE workshop each funded at \$15,000, no longer appeared to be priorities. The Management Committee agreed to recommend rolling these funds into the FY 04 budget and focus them on the habitat conceptual planning and the CARP modeling work. This would be done, contingent upon approval of HRF, the current grant recipient of these funds. After the call, Dennis Suszkowski at HRF gave his approval for this action.

Bob Nyman agreed to revise the budget table, based on the discussion, and follow up on the two items, as noted above. The attached table is the final draft that the Management Committee will be recommending to the Policy Committee for approval.

The conference call was adjourned at 1:00.