

## **Instructions for Preparing a NY/NJ Harbor Estuary Program Site Nomination**

Attached is the NY/NJ Harbor Estuary Program Habitat Workgroup Site Nomination Form. This form may be used for either restoration or acquisition nominations. Please specify which type of nomination you are proposing. If your site must be acquired before restoration could take place, the Workgroup will consider your proposal as an acquisition nomination only.

Please provide as much information about your project or site as you can in the appropriate sections of this form. However, don't worry if you can't answer every item or you don't understand the form. The Workgroup will assist you with its completion. Workgroup members will collaborate with you to prepare a final nomination form during your nomination presentation. In some cases, a vote on your nomination may be delayed if the Workgroup does not have sufficient information about the site or project.

It is important that you provide a map locating your project or site with this form. A photocopy of a Hagstrom or similar road map is acceptable. Also, many maps and mapping resources can be accessed through NYS DEC at <http://www.dec.state.ny.us/website/dfwmr/maps.htm> and through NJ DEP at <http://www.state.nj.us/dep/gis/>.

Please be sure to provide the name(s) and contact information (*e.g.*, telephone number, mailing address) of key person(s) knowledgeable about your project or site. That person may be you, or may be someone else. Regardless, the Workgroup should be able to reach this person in the future and get additional information about the project or site, if necessary. Having this information will enable the Workgroup to assist you identify and obtain resources for site acquisition or restoration.

Please contact the Habitat Workgroup Chair (Alexander Brash, National Parks Conservation Association, 731 Lexington AVE, 5<sup>th</sup> Floor, NYC, 10022, 212-617-2989, [ABrash@NPCA.org](mailto:ABrash@NPCA.org)) for assistance with your nomination, or if you are unsure how to proceed.

**PRIORITY ACQUISITION / RESTORATION**  
**HEP HABITAT WORKGROUP**

**SITE/PROJECT NAME:**

**ADDRESS/LOT & BLOCK:**

**STATE (NY/NJ):**

**WATERSHED:**

**ACQUISITION OR RESTORATION :**

**DATE OF NOMINATION:**

**NOMINATOR:**

**OTHER PARTNERS:**

**CONTACT PERSON:**

**CONTACT'S ADDRESS:**

**CONTACT'S PHONE:**

**Site/Project Description:**

*Please attach a map locating your project site.*

**General Site Information**

A. Site Location: County/State:  
Municipality:

B. Approximate Acreage/Reach Length:

C. Waterway/waterbody Frontage: Yes No  
If "YES", On:

D. Site Owned By: Individual Corporation State/County/Municipality  
Specify:

E. Is the site permanently preserved or protected?: Yes No Not Known  
If "YES", by:

**Environmental Information**

A. Does the site provide contiguity with:  
Natural/undeveloped areas: Yes No  
Protected/preserved areas?: Yes No Not Known

B. Habitat types on the site:

1. Upland Habitat (*% of total site*):

\_\_\_\_% Forest    \_\_\_\_% Scrub/shrub    \_\_\_\_% Open fields/lawns

2. Aquatic Habitat (*% of total site*):

a) Estuarine:    \_\_\_\_% Marshes    \_\_\_\_% Tidal waterways  
                  \_\_\_\_% Tidal ponds    \_\_\_\_% Intertidal Flats  
                  \_\_\_\_% Estuarine Embayment    \_\_\_\_% Shellfish Reefs/Beds  
                  \_\_\_\_% S.A.V. (eelgrass) beds    \_\_\_\_% Other \_\_\_\_\_

b) Riverine:    \_\_\_\_% Marshes    \_\_\_\_% Open waterways  
                  \_\_\_\_% Floodplain areas    \_\_\_\_% Other \_\_\_\_\_

c) Lacustrine: \_\_\_\_% Marshes    \_\_\_\_% Open water

d) Palustrine: \_\_\_\_% Swamps, bogs    \_\_\_\_% Small ponds

3. Other significant terrestrial or aquatic features:

C. On-Site Waterways/Waterbodies:

1. Aquatic Vegetation Currently Present?: Yes No  
Historically Present? Yes No
2. Benthic Habitat (*if known, describe*):
3. Artificial: Streambank: Yes No  
Channel: Yes No  
If "YES", describe (*% of entire reach*):
4. Artificial Streamflow Impediment(s) Present?: Yes No  
If "YES", describe:
5. Stream canopy: 0-25% 25-50% 50-75% 75-100%

D. Does the site contain:

1. Known solid or hazardous waste sites: Yes No Not Known
2. Sites of historic/cultural significance: Yes No Not Known

**Sites Uses and Impacts:**

A. Site is: Undeveloped Contains Some Development Development Proposed/Pending

Type: Residential Commercial Industrial Utility Infrastructure Other

B. Adjacent/Surrounding Land Use: Residential Commercial Industrial Other

C. Impacts:

<u>Trash</u>	<u>Construction Debris</u>	<u>Stormwater Runoff</u>
<u>Pollutant Discharges</u>	<u>Encroachment of Development</u>	<u>Landscaping</u>
<u>Invasive Species</u>	<u>Filling</u>	<u>Erosion</u>
<u>Hydrologic Alteration</u>	<u>Physical Alteration</u>	<u>Nutrient Enrichment</u>
<u>Siltation</u>	<u>Shoreline Hardening</u>	<u>Other:</u>

D. Sources of Impacts:

<u>Single Unit Housing</u>	<u>Multi-Unit Housing</u>	<u>Retail</u>	<u>Light Industry</u>
<u>Heavy Industry</u>	<u>Railroad Corridors</u>	<u>Paved Roads</u>	<u>Unpaved Roads</u>
<u>DPW</u>	<u>Landfills</u>	<u>Utilities</u>	<u>Transportation</u>
<u>Other:</u>			

**Ecological Benefits (High, Medium, Low)**

*Please fill out completely. If not applicable to your site or project, write N/A.*

- |   |   |   |   |
|---|---|---|---|
| 1. Area of site being actively restored:<br><i>Comments:</i>              | H | M | L |
| 2. Trust species benefits:<br><i>Comments:</i>                            | H | M | L |
| 3. Potential to restore historic ecological function:<br><i>Comments:</i> | H | M | L |
| 4. Potential to restore to full species use:<br><i>Comments:</i>          | H | M | L |
| 5. Value of site in surrounding landscape:<br><i>Comments:</i>            | H | M | L |

**Public/Economic Benefits**

*Please fill out completely. If not applicable to your site or project, write N/A.*

- |  |   |   |   |
|--|---|---|---|
| 1. Available and appropriate for public access,<br>or provides needed open space:<br><i>Comments:</i>  | H | M | L |
| 2. Provides environmental benefits to a historically<br>underserved community:<br><i>Comments:</i>   | H | M | L |
| 3. Economic benefits (direct/indirect/none):<br><i>Comments:</i>   | H | M | L |
| 4. Will enhance or create recreational opportunities in<br>a highly urban area/the project will enhance as existing<br>recreational program/no recreational opportunities:<br><i>Comments:</i> | H | M | L |

5. Will enhance or create educational opportunities in a highly urban area/the project will enhance an existing educational program/will provide no opportunity:

H M L

*Comments:*

6. Will contribute to nitrogen load reduction or other surface water pollutant reductions:

H M L

*Comments:*

### **Logistical Considerations**

*Please fill out completely. If not applicable to your site or project, write N/A.*

1. Technical probability of success:

H M L

*Comments:*

2. Community actively supports the project/is unaware/is opposed:

H M L

*Comments:*

3. Cost per acre of project is more than average/average/less than average:

H M L

*Comments:*

4. Project is ready for implementation/ needs planning/ major obstacle:

H M L

*Comments:*

5. Project site, once restored, will require no active management/annual inspection/frequent active maintenance:

H M L

*Comments:*